

UKRAINE DEVELOPMENT CHARITY
GRANT-MAING POLICY

2 MARCH 2024

The Constitution of the Ukraine Development Charity provides:

From time to time the Trustees will maintain a Grant-Making Policy that will explain inter alia the eligibility criteria that an organisation or individual has to meet in order to be eligible to apply for, or receive, a grant; details of what grants cover and what they do not cover; details of the steps that an organisation or individual must follow in order to formally apply for a grant – which may, for example, include details of the sorts of evidence that applicants may need to provide in order to demonstrate eligibility; details of the application procedure explaining what happens next once an application has been submitted; details of how grants will be paid/awarded; and details of any conditions that will be attached to grants, or arrangements for follow up action that will be put in place to monitor beneficial impact and outcome.

The following is the Terms of the Ukraine Development Charity's Grant-Making Policy:

1. To be eligible for a grant from the Ukraine Development Charity a person or organisation must be working in the field of humanitarian relief within Ukraine consistent with the purposes and constitution of the Ukraine Development Charity that are online at www.development-foundation.org. An individual assessment of the person or organisation's stated written goals will be undertaken by the Trustees upon request by any individual organisation to assess eligibility and a decision on eligibility will be taken within a reasonable period of time.
2. Grants may cover the purchase of medical, food or other essential survival supplies in Ukraine; medical expenses for civilians and for aid workers; other ancillary third party expenditures in Ukraine consistent with the applicant's stated purposes and goals and the Constitution and purposes of the Ukraine Development Charity; and other expenditures consistent with the Charity's governing legal framework upon request and as the Trustees may decide. Not covered are salaries of NGO workers or similar; any expenditures incurred outside Ukraine (for example the costs of transporting people or goods into and out of Ukraine); or fuel and maintenance costs for vehicles.
3. In order to apply for a grant an organisation or individual should write to contact@development-foundation.org by email providing the full contact details of the contact person in respect of the grant application and the website of the individual or organisation; to

the extent that there is no website or the necessary information is not present on the website, the application should include detailed descriptions of the work undertaken by the individual or organisation and be prepared to answer written questions from the Trustees and also be prepared to attend an in-person or at-distance interview. The Trustees may ask for evidence to satisfy themselves as to eligibility for a grant, such as evidence of prior expenditures, including receipts; reports on recent projects; or descriptions of projects to be undertaken in respect of which any grant award made will be spent.

4. After an application has been made for a grant one can expect an initial reaction explaining whether the Charity may in principle be interested in making the grant in question, within 21 days although this may be longer in some circumstances. Every application will be acknowledged. Then further information or documentation may be sought and interviews may be scheduled as aforementioned. In all but exceptional cases it is anticipated that any grant application will be determined within 60 days of receipt.
5. Grants will be paid or awarded by inter-bank transfer only to an account in the organisation or NGO's names or in the names of trustees or other relevant representatives pertinent to the legal structure of the organisation in question.
6. Grants may be subject to conditions, including conditions as to how funds may be spent beyond those contained in this Grant-Making Policy, at the discretion of the Trustees. Those conditions may include follow up actions to monitor beneficial impact and outcome. It may be a condition of a grant that if the Trustees are not satisfied that these conditions have been satisfied then the grant is repayable in whole or in part.

Ukraine Development Charity

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